

# Summary of Individual Executive Member Decision taken on 13 December 2007

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**Individual Decision No:** ID1341  
**Portfolio Member:** Councillor Graham Jones, Leader of Council

## West Berkshire Forward Plan – December 2007 to March 2008

Resolved that the Forward Plan - January 2008 to April 2008 be agreed.

**Individual Decision No:** ID1523  
**Portfolio Member:** Councillor Graham Jones, Leader of Council

## Representation on Outside Body – North Wessex Downs LEADER Local Action Group

Resolved that the Council's representation on the North Wessex Downs LEADER Local Group be appointed as follows:

Councillor Hilary Cole  
Substitutes: Councillor George Chandler, Councillor Royce Longton

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*ID1341 decision is not subject to call in; therefore it will be implemented immediately. ID 1523 decision is eligible to be called in. However, if this decision has not been 'called in' by 5.00pm on 21 December 2007, then it be implemented.*

**If you have any queries regarding this decision, please contact:**  
**David Cook, Policy Executive on Ext 2475 e-mail: [dcook@westberks.gov.uk](mailto:dcook@westberks.gov.uk)**

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# West Berkshire Council Forward Plan Jan 08- Apr 08

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Notes
<b>January 2008</b>									
EX1525	Housing Act 2004 - Home Information Packs - Penalty Charge Notice Policy <i>To consider and ammend or approve the Policy for issuing and Appealing Against Penalty Charges Notices issued under the Home Information Pack (No2) Regulations 2007.</i>	EX	24/01/08 EX	Environment	Sean Murphy (2840)	Councillor Keith Chopping		16/01/08	
EX1540	Safer, Stronger and Sustainable Communities Policy Development Commission's Recommendations on Equality and Diversity <i>To allow the Executive to consider recommendations put forward by the Safer, Stronger and Sustainable Communities Policy Development Commission.</i>	EX	24/01/08 EX	Chief Executive	Joanna Richardson	Councillor Emma Webster		16/01/08	
EX1542	Accommodation Stratgegy 2006-2011 <i>Update</i>	EX	24/01/08 EX	Chief Executive	Martyn Powers	Councillor Graham Jones		16/01/08	
EX1478	Employee Attitude Survey and Action Planning	EX	24/01/20 08 EX	Chief Executive	Jane Milone	Councillor Anthony Stansfeld		16/01/08	
ID1364	West Berkshire Forward Plan - February 2008 to May 2008 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID		Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		09/01/08	

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact:  
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# West Berkshire Council Forward Plan Jan 08- Apr 08

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EX1499	Equality Update and Report on Progress <i>To note recent progress in relation to promoting equality, in particular in relation to the disability, race and gender equality duty and to secure approval for the revisions to the Council's draft Comprehensive Equality Policy and draft Corporate Equality Plan</i>	EX	24/01/08 EX	Children and Young People	Karen Reeve (2735)	Councillor Emma Webster		16/01/08	Report delayed to the January Executive by Corporate Board to allow time for further work to be undertaken
EX1382	Local Area Agreement - 2008/09 Refresh <i>To seek approval for the 2008/09 refresh of the Local Area Agreement.</i>	EX	24/01/08 EX	Chief Executive	Andy Day (2459)	Councillor Graham Jones		16/01/08	
EX1520	Inspection reports of the CPA, JAR, YOT and Youth Service <i>To accept each report and to approve their action plans</i>	EX	24/01/08 EX	Chief Executive	David Baker (2083)	Councillor Graham Jones		16/01/08	
EX1521	Student Finance Transition <i>To seek Members endorsement of West Berkshire's plan for the migration of student finance service to the Student Loans Company</i>	EX	24/01/08 EX	Chief Executive	Emma Thorne (2778)	Councillor Laszlo Zverko		16/01/08	
EX1529	Scrutiny review of the Complaints Handling Process	EX	24/01/08 EX 13/11/07	Chief Executive	David Lowe (2817)	Councillor Anthony Stansfeld		02/11/07	
EX1540	Annual Progress Report on the Disability Equality Scheme 2007-09 <i>Compliance with statutory duties under the Disability Equality Scheme.</i>	EX	24/01/08 EX	Chief Executive	Joanna Richardson	Councillor Emma Webster		16/01/08	

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# West Berkshire Council Forward Plan Jan 08- Apr 08

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EX1541	Permissive Plan Agreement adjacent to A329 Reading Road Streatley. <i>To delegate authority to Streatley Parish Council under Section 101 Local Government Act 1972</i>	EX	24/01/08 EX	Chief Executive	Michele Sherman (2416)	Councillor Anthony Stansfeld		16/01/08	
<b>February 2008</b>									
ID1365	West Berkshire Forward Plan - March 2008 to June 2008 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID		Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		06/02/08	
EX1386	Risk Management Strategy <i>To present the Council's Risk Management Strategy.</i>	EX	14/02/08 EX	Chief Executive	Ian Priestley (2253)	Councillor Anthony Stansfeld		05/02/08	
EX1387	Strategic Risk Register <i>To approve the Council's Strategic Risk Register.</i>	EX	14/02/08 EX	Chief Executive	Ian Priestley (2253)	Councillor Anthony Stansfeld		05/02/08	
EX1504	Admission Arrangements 2009/10 <i>To determine the admission arrangements for 2009-10</i>	EX	14/02/08 EX	Children and Young People	Malcolm Berry	Councillor Barbara Alexander		05/02/08	Moved from March Executive.
C1391	Annual Revenue Budget 2008/09 <i>To approve the Annual Revenue Budget 2008/09.</i>	C	14/02/08 EX 04/03/08 C	Chief Executive	Andy Walker (2433)	Councillor Laszlo Zverko		05/02/08 22/02/08	
C1390	Community Plan <i>To present the Community Plan.</i>	C	14/02/08 EX 04/03/08 C	Chief Executive	Mark Harris (2568)	Councillor Graham Jones		05/02/08 22/02/08	

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C1394	Council Plan <i>To present the Council Plan.</i>	C	14/02/08 EX 04/03/08 C	Chief Executive	Nigel Owen	Councillor Graham Jones		05/02/08 22/02/08	
C1393	Local Government Act 2003- Borrowing Limits and Annual Investment Strategy 2008/09 <i>In compliance with the Local Government Act 2003, this report summarises the Council's borrowing limits as set out by CIPFA's Prudential Code, and recommends the Annual Investment Strategy for the coming year.</i>	C	14/02/08 EX 04/03/08 C	Chief Executive	Andy Walker (2433)	Councillor Laszlo Zverko		05/02/08 22/02/08	
C1392	Capital Strategy and Programme <i>To present the Capital Strategy and Programme.</i>	C	14/02/08 EX 04/03/08 C	Chief Executive	Andy Walker (2433)	Councillor Laszlo Zverko		05/02/08 22/02/08	
ID1532	Traffic Management and Road Safety Works Programme for 2008/09	ID		Environment	Andrew Garratt (2491)	Councillor Keith Chopping		22/02/08	
ID1533	School Safety Programme	ID		Environment	Andrew Garratt (2491)	Councillor Keith Chopping		22/02/08	
<b>March 2008</b>									

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EX1388	Capital Programme Monitoring - Q3 2007/08 <i>To report the progress on the Capital Programme for the third quarter of 2007/08.</i>	EX	06/03/08 EX	Chief Executive	Andy Walker (2433)	Councillor Laszlo Zverko		05/02/08	
EX1384	Budget Monitoring 2007/08 - Quarter 3 <i>To update Members on the budget monitoring position.</i>	EX	06/03/08 EX	Chief Executive	Simon Freeman (2249)	Councillor Laszlo Zverko		05/02/08	
EX1385	Establishment Monitoring - Quarter 3 of 2007/08 <i>To update Members on staffing levels across the Council.</i>	EX	06/03/08 EX	Chief Executive	Rob O' Reilly (2358)	Councillor Anthony Stansfeld		05/02/08	
EX1389	Level One Performance Monitoring - Quarter 3 <i>To outline performance levels across the Council and to consider, where appropriate, the remedial action that is required.</i>	EX	06/03/08 EX	Chief Executive	David Baker (2083)	Councillor Graham Jones		05/02/08	
EX1527	Scrutiny Review of Flooding	EX	06/03/20 08 EX 08/01/08	Chief Executive	David Lowe (2817)	Councillor Geoff Findlay		21/12/07	
EX1528	Scrutiny Review of Neighbourhood Action Groups	EX	06/03/20 08 EX 08/01/08	Chief Executive	Jo Naylor (3019)	Councillor Emma Webster		21/12/07	
EX1539	Proposed 20mph Speed Limit Outside Schools in West Berkshire	EX	06/03/20 08 EX	Chief Executive	Joanna Richardson / Mark Edwards	Councillor Keith Chopping		27/02/08	

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EX1541	Housing Council Tax Benefits Service <i>To allow the Executive to note the Safer, Stronger and Sustainable Communities Policy Development Commission's recommendations following a review on progress made within the Housing and Council Tax Benefits Service</i>	EX	06/03/2008 EX	Chief Executive	Joanna Richardson (2441)	Councillor Marcus Franks		27/02/08	
ID1366	West Berkshire Forward Plan - April 2008 to July 2008 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID		Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		05/03/08	
<b>April 2008</b>									
ID1367	West Berkshire Forward Plan - May 2008 to August 2008 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID		Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		09/04/08	
EX1397	Annual Satisfaction Survey <i>To inform Members of the opinions of residents of West Berkshire with regard to their quality of life and the services they receive from the Council.</i>	EX	17/04/08 EX	Chief Executive	Jessica Broom (2591)	Councillor Graham Jones		09/04/08	
EX1505	Home to School and College Transport Policy 2009-10 <i>To go out to consultation</i>	EX	17/04/08 EX	Children and Young People	Malcolm Berry	Councillor Barbara Alexander			
EX1395	Home to School Transport <i>To determine a Home to School Transport Policy for the 2008/09 Academic Year.</i>	EX	17/04/08 EX	Children and Young People	Malcolm Berry (2770)	Councillor Barbara Alexander		09/04/08	

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EX1398	School Admission Arrangements 2009/10 <i>To determine the LEA's Admission Arrangements for Community and Voluntary Controlled Schools and Co-ordinated Admission Schemes for 2009/10.</i>	EX	17/04/08 EX	Children and Young People	Malcolm Berry (2770)	Councillor Barbara Alexander		09/04/08	
EX1396	School Term Dates for 2009/10, 2010/11, 2011/2012 <i>To advise the Executive of the proposed term dates for West Berkshire Schools and to seek approval for the 2009/10 term dates and the provisional dates for 2010-11 and 2011-2012.</i>	EX	17/04/08 EX	Children and Young People	Jeanne Lapsley (2030)	Councillor Barbara Alexander		09/04/08	
EX1538	Review of the Scrutiny Function <i>To consider recommendations in respect of the Scrutiny Function following the IDeA Mini Peer Review.</i>	EX	17/04/20 08 EX	Chief Executive	Nick Carter (2101)	Councillor Anthony Stansfeld		09/04/08	

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